

Dumfries Running Club

Communication with Members

Communication with members shall be mainly through the electronic mediums of email, the Club website and Facebook. For exceptional cases when these are inappropriate members will be contacted by written mail or telephone.

Email

Email shall be the main means of communication when dealing with Club business matters which directly affect members; such as membership reminders, notification of AGM, communication with a specific member etc. Compliance with GDPR is paramount. The latest list of members who have agreed to email contact must be used. When a group circulated email is issued members email addresses must be entered using BCC (Blind Carbon Copy) in order that email addresses are not disclosed to others.

Email communication is restricted to the Chairman, Secretary, Treasurer, Club Captain/Captains, Membership Secretary, Digital Media Manager and Organiser of Thursday night sessions.

Club Website

The Dumfries Running Club website, www.dumfriesrunningclub.org.uk, shall be used as a club information medium which gives members details of matters mainly affecting the day to day running of the Club. This is an open website which can be accessed by the general public.

The main topics covered are News; Home; Calendar; Club; Club Competitions; Club Races; Race Reports; Galley; Links. The following sub-topics shall also be covered: - Latest News; Scottish Athletics; Calendar; Race Reports; Club Athlete Standards Scheme; Gallery; Club Kit. The Digital Media Manager takes responsibility for maintaining the information appearing. Access rights will be given to Committee members to directly update information appearing e.g. Calendar; Latest News; Race Reports; Club Races. For news items, including official race reports and social activities, the same information will also appear on the Club Facebook page.

Club Facebook Page

The Club Facebook page, Dumfries Running Club, is a closed group which gives access only to club members. It is maintained by the Membership Secretary. Members who do not have a Facebook account can appoint a family member with an account as a proxy.

All members are free to insert onto the Facebook page any running matters that they wish to share with fellow Club members. Suggested uses are: - arranging runs (as long as they do not clash with Club organised ones); comments about training nights; running tips etc. The site will be monitored by the Membership Secretary and any item felt to be inappropriate will be removed. For news items, including official race reports and social activities, the same information will also appear on the Club website.